How to Do Everything with Microsoft Office Excel 2007

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Reviews

An exceptional publication as well as the font employed was exciting to see. it was actually writtern extremely flawlessly and helpful. Once you begin to read the book, it is extremely difficult to leave it before concluding.
(Dominic Collins)

HOW TO DO EVERYTHING WITH MICROSOFT OFFICE EXCEL 2007

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McGraw-Hill Education - Europe, United States, 2007. Paperback. Book Condition: New. 229 x 185 mm. Language: English . Brand New Book. How to Do Everything with Excel 2007 teaches the reader how to master the latest version of Microsoft s market-dominating spreadsheet application Excel 2007 builds on previous versions of Excel by introducing a new interface featuring the Ribbon, a visual feature that replaces the current menus and toolbars and gives instant, context-sensitive access to whichever features the user currently needs. Excel 2007 also features an XML-based file format for greater compatibility with other applications, deeper integration with the other Office applications, and enhanced stability. Features Uses the proven hands-on approach of the How to Do Everything series to take the reader from being an Excel beginner to producing full-quality, professional work with Excel Coverage includes spreadsheet layout; basic and advanced formatting; adding impact with graphics and diagrams; using functions and formulae (built-in and custom); building databases; creating PivotTables and PivotCharts; and using Solver, Goal Seek, and what-if analysis to solve complex business problems How To sidebars introduce practical, timesaving techniques for everyday operations--from the mundane to the sophisticated. Did You Know sidebars point up key information on why Excel works in unexpected ways and tell the reader how to get the most out of Excel.

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